

APPLICATION FOR SUPERVISED EVENING STUDY 2018-2019

Dear Parents,

We see the evening study as an extension of the school day so that the College rules will apply to those students availing of this facility.

FIRST STUDY:

Monday, Tuesday and Thursday 4 p.m. – 6 p.m.

Friday 3.15 p.m. – 5.15 p.m.

Wednesday 2p.m. – 4 p.m.

Name: _____ **Class:** _____

Address: _____

Contact No: _____

Signed: _____ (Student)

Signed: _____ (Parent/Guardian)

Fee: €400 per year payable in half-yearly instalments in September and January.

€200 in Sept. + €200 in Jan.

SECOND STUDY:

Monday to Thursday 7.00 p.m. - 9.30 p.m.

Name: _____ **Class:** _____

Address: _____

Contact No: _____

Signed: _____ (Student)

Signed: _____ (Parent/Guardian)

Fee €400 per year payable in half-yearly instalments in September and January.

Supervised Study

The following rules will apply:

1. Students must be seated and ready to begin study when the bell rings at the beginning of study.
2. Students are not allowed to pack away items before the bell which signals the end of study.
3. Students may not talk or make any noise during study.
4. Students may not ask others for books, biros, notes, etc. during study.
5. Students must sit in the places assigned to them by the study supervisor.
6. Students may not leave study early without providing the supervisor with a note giving reasons from parents / guardians. This note must be presented at the beginning of study.
7. When a student is absent from study a note from parents / guardians should be given to the supervisor explaining the reason for the absence. This note is specific to study and should be in addition to the note provided to a student's class tutor.
8. Parents/guardians will be informed by text message and / or through the journal where a student is absent.
9. Students are not permitted to go to their lockers during study.
10. Students may not use mobile phones, MP3 players or other devises during the study.
11. Where these devises are used they will be confiscated in accordance with school policy.
12. Students must follow all reasonable instruction of the study supervisor.
13. A student may be excluded from study for regular absences or lateness.
14. No food or drinks except water will be allowed in the study halls.

Sanctions:

All normal school rules and sanctions apply. In addition the following will apply.

- 1st. offence: suspension from study for 1 day.
- 2nd offence: suspension from study for 3 days.
- 3rd offence: permanent exclusion from study will be considered.

Note that a student may be permanently excluded from study with immediate effect for serious breaches of rules, unacceptable or continuous disruption or any actions that disrupt an atmosphere which is conducive to study.

I agree to abide by the rules as set out above:

Signed (Student): _____

Signed (parent/guardian): _____

Mobile contact for parent(s)/guardian(s): _____